



Part-time Research and Instruction Librarian Vacancy Announcement

As the center of campus intellectual discovery, the Sacramento State University Library promotes teaching, learning, research, and scholarly communication at the University by integrating the Library with campus student success programs and instruction. One of twenty-three libraries in the California State University System, the Library holds over 1.4 million volumes, comprised of print and electronic monographs and serials, and is a Federal Document Depository. The Library's mission is to inspire excellence in teaching, learning, and scholarly activities.

The University Library is undergoing rapid transformation with a forward-thinking vision and a deep commitment to improving the campus learning environment. Sacramento State is designated by the U.S. Department of Education as an Asian American and Native American Pacific Islander-Serving (AANAPI) and a Hispanic Serving Institutions (HSI). Therefore, we welcome and encourage individuals from diverse backgrounds to join our growing organization of 28 Library faculty, 33 staff and approximately 40 FTE student assistants. We take pride in the collaborative nature in which our students, staff, and faculty work together in a professional and supportive environment to ensure one another's success.

Sacramento State University seeks creative and dynamic librarians for two part-time appointments for the 2019/20 academic year. The successful candidates will report to a department head (Head of the Research and Instruction and/or the Head of Special Collections and University Archives) and will provide library instruction; research support at the library service desk; collection development support; digitization support for archival materials; and research support for archival and manuscript resources in SCUA.

These are term-limited positions for 20-28 hours/week for the 2019/20 academic year.

Primary Duties

- Teaches information literacy skills to undergraduate students.
- Assess the impact of the information literacy through library instruction on student learning outcome and retention/graduation rate.
- Working closely with subject librarians, designs shared instructional materials in various formats – including online tutorials, in-class activities, user guides and training materials.

- Shares responsibility for reference service in multiple modalities to students, faculty and the general public at the service desk, on demand and by appointment.
- Provides research support at the SCUA public service desk; digitizes archival materials; and processes collections.

Required Skills, Knowledge, and Experience

1. American Library Association accredited Master's degree, or equivalent credentials in information science or from foreign universities, earned by August 15, 2019.
2. Demonstrated teaching ability, strong commitment to student learning, and enthusiasm for teaching undergraduate students.
3. Academic preparation or experience in the provision of reference/information service at service desks, on-demand, and by appointment.
4. Demonstrated ability to work effectively with diverse populations that are reflective of a wide range of backgrounds and cultural heritage and social identities.
5. Excellent interpersonal and organizational skills.
6. Effective written and oral communication skills.
7. Ability to work both independently and in a team environment.

Preferred Skills, Knowledge, and Experience

1. Experience in incorporating emerging technologies into reference and instruction services to undergraduate students.
2. Experience in the development of library online tutorials for library research with specific course needs.
3. Knowledge of instructional design theory, principles and practices.
4. Familiarity and experience with assessment related to student success.
5. Experience in digitizing and processing archival materials.

Application Procedures

Candidates must submit the following documents:

1. Cover letter
2. Current curriculum vitae/résumé
3. As an equal opportunity employer with a diverse staff and student population, Sacramento States is committed to creating an inclusive and effective teaching and working environment for all. What contributions are you most proud of that exemplify your awareness and sensitivity towards promoting an inclusionary environment? What have you learned working with diverse populations? Please limit your response to 500 words.
4. The names and contact information of at least three professional references.

Application materials should be addressed by email to judziewicz@csus.edu:

Attn: Part-time Librarian Search Committee
University Library
California State University, Sacramento

First review of applications will begin on Monday, August 5, 2019.

Equal Employment Opportunity

California State University, Sacramento is an Affirmative Action/Equal Opportunity Employer and has a strong institutional commitment to the principle of diversity in all areas. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. Sacramento State hires only those individuals who are lawfully authorized to accept employment in the United States.

Is it the policy of CSU Sacramento to provide reasonable accommodations for qualified persons with disabilities who are employees or applicants for employment. If you need a disability related reasonable accommodation as part of the application and/or interview process, visit <http://www.csus.edu/hr/departments/equal-opportunity/index.html>.

The University is committed to creating an education and working environment free from discrimination, sexual harassment, sexual violence, domestic violence, dating violence, and stalking. For more information on mandatory training for new employees, visit [http://www.csus.edu/hr/departments/equal-opportunity/Information for Job Applicants.html](http://www.csus.edu/hr/departments/equal-opportunity/Information%20for%20Job%20Applicants.html).

Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and Campus Fire Safety Right-To-Know Act Notification. For additional information, visit <http://www.csus.edu/aba/police/>.