

SACRAMENTO STATE UNIVERSITY LIBRARY COMMUNITY USER CARDS

	CSU ALUMNI	COMMUNITY BORROWER	RENAISSANCE SOCIETY	CA PUBLIC K-12 EMPLOYEE	FACULTY SPOUSE
REQUIREMENTS	<ol style="list-style-type: none"> CURRENT ALUMNI MEMBERSHIP CARD from ANY CSU. PHOTO ID with CURRENT address (CDL, CA ID, Military ID, or Passport). Expires the date your Alumni membership expires. 	<ol style="list-style-type: none"> 18 years of age & permanent resident of the local area. Age & address verified by VALID PHOTO ID (CDL, CA ID, Military ID, Passport). Expires 1 year from date of purchase. 	<ol style="list-style-type: none"> CURRENT RENAISSANCE SOCIETY MEMBERSHIP CARD PHOTO ID with CURRENT address (CDL, CA ID, Military ID, or Passport). Expires June 30th of the current academic year. 	<ol style="list-style-type: none"> CURRENT CALIFORNIA K-12 PUBLIC SCHOOL EMPLOYEE. PHOTO ID with CURRENT address (CDL, CA ID, Military ID, or Passport). Expires at the last day of Sac State's current academic year. 	<ol style="list-style-type: none"> SPOUSE OR DOMESTIC PARTNER of a current or emeritus faculty. PHOTO ID with CURRENT address (CDL, CA ID, Military ID, or Passport). Expires 2 years from date of registration.
COST	No Fee	\$50	\$10	No Fee	No Fee
WHAT TO DO FIRST	<ol style="list-style-type: none"> Obtain a SACRAMENTO STATE ALUMNI MEMBERSHIP CARD at: SACRAMENTO STATE ALUMNI ASSOCIATION (916) 278-6295 <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> CURRENT ALUMNI MEMBERSHIP CARD from HOME CSU CAMPUS. 	<ol style="list-style-type: none"> Be sure this is the card which best meets your needs. Other cards are available. If you are purchasing the card to check out specific items, verify that the items are in the collection & available for checkout first. 	<ol style="list-style-type: none"> Obtain a RENAISSANCE SOCIETY MEMBERSHIP & pay associated \$10 library account fee. 	<ol style="list-style-type: none"> Present verification of employment & district IN PERSON, valid for the current academic year. 	<ol style="list-style-type: none"> Obtain a LETTER OR EMAIL FROM FACULTY verifying relationship.
HOW TO APPLY	<ol style="list-style-type: none"> Present all verification detailed above to the Library Service Desk located on the 1st floor during service hours. Allow 15-20 minutes for processing. Library cards are NON-REFUNDABLE and NON-TRANSFERABLE. 				
WHAT YOUR LIBRARY CARD ENTITLES YOU TO	<ol style="list-style-type: none"> CHECKOUT of items from the general collection for a 3 WEEK LOAN PERIOD. 15 ITEM LIMIT at a time. AUTOMATIC RENEWALS. Items will renew automatically provided your account is in good standing. PUBLIC COMPUTER ACCESS. Two hours per day using the public computers. 				
WHAT YOUR LIBRARY CARD DOES NOT ENTITLE YOU TO	<ol style="list-style-type: none"> Place HOLDS or INTERLIBRARY LOAN requests Remote access to RESEARCH DATABASES 				

ACCOUNT LOGIN: To log in to your Library account, select **MY LIBRARY ACCOUNT** on the Library webpage <https://library.csus.edu>.

RECALLS: Items are subject to Recall. Please review all library notices and always return items in a timely manner.

FEES: For information about paying library fees, please contact User Services at (916) 278-6708 or lib-circ@csus.edu.

BOOK RETURNS: (1) **INSIDE** the Library: at the Library Service Desk, 1st Floor (2) **OUTSIDE** the Library: In breezeway to right of main entrance (3) Walk-up drop box located on Bay Laurel Way (across from Sacramento Hall).